**Expression of Interest: Cardiff and Vale Adult Safeguarding Board**

Please complete all sections of this form and return it to lani@gvs.wales with the subject ‘Cardiff and Vale Adult Safeguarding Board’ by **3pm on 17 August 2021**. Please keep within the word counts. Details on the roles and responsibilities are shown at the end of this document.

**Your details**

|  |  |
| --- | --- |
| Your name: |  |
| Job Title: |  |
| Organisation: |  |

**Local connection**

*Please provide details of how your organisation has links in Cardiff and the Vale in 100 words or less.*

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**Why you want to be a representative and how you will meet the requirements of the role**

*Please explain in 300 words or less why you want to be a representative on the* Cardiff and Vale Adult Safeguarding Board *and what skills and knowledge you will bring to the role including how you expect to communicate with the wider third sector.*

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**Permissions**

*Please confirm below that we can share the information given to the members of the networks of Cardiff Third Sector Council and Glamorgan Voluntary Services as part of any voting process or when confirming the representation on the Board if you are successful*.

I ……………………………………………………………………confirm that the information provided can be shared with the Cardiff Third Sector Council and Glamorgan Voluntary Services network members as part of the process for representation on the Cardiff and Vale Adult Safeguarding Board.

**Confirmation**

I confirm that all of the information provided is correct and any information provided inaccurately could result in me being unable to represent the third sector on the Adult Safeguarding Board.

Signed:

Date:

**Role of Third Sector Representatives:**

* To present collective views / perspectives from the third sector in relation to particular agenda items at the Cardiff and Vale Adult Safeguarding Board.
* To enable the third sector to be consulted and involved wherever possible in all aspects of the Board’s work.
* To develop joint working initiatives both within the third sector and with wider agencies to support the delivery of the work of the Cardiff and Vale Adult Safeguarding Board.
* To take a strategic view of the third sector’s capacity to be involved in joint planning by consulting with members of the C3SC and GVS networks.
* To participate in strategic planning and policy development.

**Responsibilities of Third Sector Representatives:**

* Attend 80% of all meetings assigned to you (re-evaluation of the position of the representative will be triggered if this target is not met).
* Take a strategic overview i.e. to look beyond the needs of your own organisation and consider the wider issues and be accountable to wider interests.
* Be available to provide either written or verbal updates about the Adult Safeguarding Board to C3SC and GVS members and Networks.
* Identify and manage conflicts of interest satisfactorily.
* Undertake relevant training as necessary.