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Third Sector Capital Fund 2023

Guidance

Introduction

The Cardiff and Vale Regional Partnership Board has allocated £150,000 funding from the Welsh Government's Housing with Care Fund, to support third sector community services in Cardiff and the Vale of Glamorgan. The Third Sector Capital Fund is managed and administered by Glamorgan Voluntary Services (GVS).

The Capital Fund is open for applications from Tuesday 5th September 2023, with a deadline for submission of 12pm on Friday, 29th September 2023

Aim of the Capital Fund

This Fund aims to provide capital resources for projects that support, older people, carers, people with disabilities and children, that deliver services closer to home in their local communities to help prevent the need to access Health & Social Care services in a more formal setting.

The Capital Fund is focussed on the following **priority service areas**:

- Support independent living in the community for people with care and support needs, and to provide intermediate care settings in the community so people can return to living independently or maintain their existing independence.
- support the development of integrated care and support services for individuals with complex needs, including people with learning disabilities, children with complex, emotional and behavioural needs and autism;
- supporting carers, including young carers, in their caring role and enable them to maintain their own wellbeing (with a focus on the national priorities of supporting life alongside caring, identifying and recognising carers, providing information advice and assistance);
- Older people with complex needs and long term conditions, including dementia. This includes supporting older people to maintain their independence and remain at home, avoiding unnecessary hospital admissions and delayed discharges;
- people with learning disabilities;
- children at risk; children with complex needs due to disability or illness;
- enabling families to meet their children's needs and help them to stay together;

How much can organisations apply for?

Organisations can apply for a maximum of £10,000. There is no minimum.

What are the key priorities for the Capital Fund?

Proposals **MUST** demonstrate an alignment to **all** the following criteria:

- Support independent living in the community for people with care and support needs, and to provide intermediate care settings in the community so people can return to living independently or maintain their existing independence.
- support the development of integrated care and support services for individuals with complex needs, including people with learning disabilities, children with complex, emotional and behavioural needs and autism;
- They must be for prevention or early intervention services or activities which improve the quality of life for people in Cardiff and/or the Vale. These will provide early support and prevent escalation of need.
- They must deliver services closer to home in their local communities to help prevent the need to access health & social care services in a more formal setting
- They must promote emotional health and wellbeing as well as prevent poor mental health.
- They must relate to capital expenditure.
- They must be for provision of services and activities in response to an identified need, in Cardiff and/or the Vale.
- They must build on community assets, local resources and mobilise volunteers to contribute to healthy and confident communities.
- This Fund is only available once for any new service and so applications must be able to demonstrate how the initiative will be able to be sustained following its use.

Match Funding

Proposals **MAY** demonstrate match funding, for example via the support of volunteers, in kind donations, funding from other sources. There is no requirement to have match funding, but demonstrating this may help to strengthen the application.

What type of projects can be funded?

This funding stream will support **capital expenditure** only.

Quotes for all capital item expenditure **must** be included with your application.

Remember to include VAT where applicable.

All funded projects need to be delivered, and the money spent, by the **29th March 2024**. Grants will be awarded on a one-off, non-recurring basis.

Examples of how the Capital Fund could be used

The funding **COULD** be used for the following (this list is not exhaustive and is intended as a guide only):

- Social inclusion services, such as capital items to support the setting up of a new lunch club, carer support, neighbour care, or a small scale community befriending service, operating within Welsh Government guidelines (applicable at the time).
- Improving access to services.
- Re-ablement and rapid response services to better meet demand.
- Equipment for providing warm spaces/food
- Fitness equipment for activities older people/carers
- Towards the improvement of buildings to improve/increase provision of activities

The funding will not support:

- Retrospective projects.
- Capital expenditure on vehicles.

- **Any revenue costs**, such as venue hire, tutor costs, salaries, expenses, day to day running costs etc.
- Therapeutic interventions which are not evidenced based.
- Funding beyond the end of March 2024

Who can apply?

To be eligible for this funding, groups or organisations must:

- **Be a member of GVS and/or C3SC**, see below.
- Be based in, and support people in Cardiff and/or the Vale of Glamorgan.
- Demonstrate that the grant is clearly to the direct benefit of the residents and communities of Cardiff and/or the Vale of Glamorgan.
- Be a non-profit distribution organisation or social enterprise, reinvesting any surpluses to further the social purpose of the organisation.
- Be non-party political.

Glamorgan Voluntary Services (GVS) and Cardiff Third Sector Council (C3SC) are membership organisations and encourage all voluntary and community organisations based in the Vale of Glamorgan and Cardiff to become members. Becoming a member helps us to provide comprehensive and responsive support to the voluntary sector. If you are not a member, and would like to join, please contact GVS by e-mail enquiries@gvs.wales or C3SC by e-mail enquiries@c3sc.org.uk

How to apply?

The Third Sector Capital Fund is open for applications from Tuesday 5th September 2023, with a deadline for submission of 12pm on Friday, 29th September 2023

Application forms are available from Glamorgan Voluntary Services (GVS) by e-mail to Ceri Venners at GVS on enquiries@gvs.wales Organisations must use the application form provided and submit to the specified deadline.

What must be included with the application?

- Supporting quotes for all items
- A governing document, eg constitution, Memorandum and Articles of Association
- A copy of the most recent bank statement in the name of the organisation applying, clearly showing the sorting code and bank account numbers

Applicants may also be asked to provide any governance information as requested by GVS, eg policies, accounts etc.

Application forms and associated supporting material must be submitted electronically to Ceri Venners at GVS on enquiries@gvs.wales

Assessment of applications – initial check

All applications will be subject to an initial check, by GVS, for eligibility to apply and that relevant supporting documents have been submitted (see section “Who can apply?” and “What must be included with the application?” in this guidance). All applicants will receive notification, by email, of progress at this point.

Organisations which submit applications to the deadline, but which have missing information, will be contacted by email, notified that their application is incomplete, and will be required to submit the relevant information by the deadline.

Applications received after the deadline will not be considered.

Capital Fund Grants Panel

Applications which are determined to be eligible will be considered by a Capital Fund Grants Panel. The final decision will be made by the Panel and there is no appeals process.

Applications will be scored using the information provided on the application form, with particular attention to:

- Alignment to the Fund criteria as outlined in this guidance.
- Impact of the service or activity.
- Number of beneficiaries and proposed outcomes.
- Evidence of good organisational governance.

Successful applications

Successful applicants will be required to sign that they agree to the terms and conditions of the Fund, which include:

- Completion of the project to timescales specified in the application.
- Fund **must** be spent by the **29th March 2024**. **No extension to this deadline will be made** and any unspent funds must be returned to GVS along with the end of Grant report
- Completion of a summary monitoring and evaluation report to be returned by **22nd April 2024**.
- Submitting proof of spend evidence, eg invoices, receipts.
- GVS may withhold or request repayment of the Fund in the event of any failure to comply with the terms and conditions.

If you have an idea for an activity or project, for support and advice on applying for funding, or for help with governance, please contact the following:

Lani Tucker, Health and Social Care Facilitator
Or Ceri Venners, Administration Officer
Glamorgan Voluntary Services

lanit@gvs.wales

ceriv@gvs.wales

August 2023