

**FUNDED BY  
ARIENNIR GAN**



Cefnogi Trydydd  
Sector Cymru

Third Sector  
Support Wales



Glamorgan Voluntary Services  
Gwasanaethau Gwirfoddol Morgannwg

## GVS (COMIC RELIEF) GRANT SCHEME APPLICATION FORM 2020

### SECTION 1: Your organisation

Grants of up to £500 are available

If you have had funding from GVS recently, please do not apply for similar activity or items. Any such applications will not be considered.

Name of organisation / group / project:

Name of main contact/ project lead:

Contact address and postcode:

Contact telephone no:

Contact e-mail address:

Please provide a summary outlining the purpose of your organisation / group // project and/or briefly describe what you do: **Max 100 words**

## SECTION 2: ELIGIBILITY CRITERIA

Please confirm that your organisation/ group/ project:

Is a third/voluntary sector (not for profit) organisation and is independent of government, private and public sectors:

**Registered Charity Number if applicable:**

Will you use the funding for activities/service/communities in the Vale of Glamorgan ONLY?

Your organisation has at least two unrelated authorised signatories.

Your organisation has its own bank account or an account in the name of the "Trustees of (name of organisation)."

## SECTION 3: PROJECT DETAILS

### The fund aims to

- Maintain or increase activities that support the vulnerable during the Coronavirus (Covid-19) pandemic; and/or
- Ensure third/voluntary sector organisations have the resources needed to deliver vital services for their communities; and/or
- Encourage stringent health and safety protocols during all activities that safeguard third/voluntary sector staff, volunteers and beneficiaries.

This can include for example preparation for re-opening services as lockdown continues to relax, helping organisations to diversify/develop new or improve existing skills, purchase of technology/equipment to support changing service delivery or equipment needed to ensure health & safety protocols are met to protect staff, volunteers and service users.

Comic Relief also want to support projects that also contribute to any or all of their four main themes: 'Children Survive and thrive'; Mental Health; Gender Equality and 'A Safe Place to Be'.

Grant funding can be used for smaller capital or revenue expenditure including consumables, the request must fit in with the grant aims.

Select the theme/s which your project activity fits within.

Children Survive and Thrive		Gender Equality	
A safe place to be		Mental Health	

**Please describe what you need the money for, and why?**  
**(up to 250 words)**

**Please tell us who you will support?**  
*(e.g. families in need, children, carers):*

**Briefly tell us what difference this funding will make for the people you work with, service users and/or your community.**  
*(remember to relate this to your chosen theme above - up to 250 words)*

**Please provide a breakdown of what the grant will be spent on.**  
*If this is not detailed, the application may not be considered.*

*e.g. description of item, quantity and costs each.*

Item	Cost (£)	
<b>Total</b>		

Have you applied for funds from any other organisation for this project?

**Yes / No**

If yes, how much have you received and from whom?

**In order to release funds quickly, please confirm:**

Your Bank:

Organisation Account name:

Sort code:

Account number:

#### **SECTION 4: DATA PROTECTION AND DECLARATION**

**Organisation/ group/  
project:**

We, the above-named organisation/ group/ project hereby confirm that we have read the application guidelines and our application is an eligible project. Organisation/ group/ project hereby confirm that we have read the application guidelines and our application is an eligible project.

Please tick to confirm that your project **IS** an eligible project.

## DATA PROTECTION



Data Protection Act 1998. The information given will be entered and processed on computer by GVS, paper forms may also be kept. The information will be used by GVS for the administration and processing purposes of the grant scheme, any payments, the monitoring and promotion of the scheme and for producing statistics. Personal data is limited to contact names, position, address, telephone and other contact numbers, organisation and project; it may be considered as sensitive personal data where the organisation/project is involved with matters relating to race, ethnic origins, politics, religions or similar beliefs, physical, mental health or sexual life.

Copies of applications and associated information will be provided, when necessary to individuals and organisations that GVS consults with when assessing applications, and to the originating funder.

Contact details will only be disclosed to third parties for the following purposes: to enable GVS to process your application; to enable GVS and funders to monitor local funding; to announce successful projects, and to promote the awarding grant bodies and the grant scheme generally via press releases and other bona fide promotional activities including placement on GVS's website and other GVS publications. Information may also be passed to evaluators who may be conducting impact surveys in relation to the funding.

We use 'legal basis' in order to be able to share this information as the funding is via public money and as such, we must also keep audit trails for the financial period required in law. If your application is not successful, information is not kept beyond the life of the grant scheme.

Please sign to show that you agree to GVS using your data in this way.

I agree to the above use of my data and I confirm that to the best of my knowledge and belief, all replies given on this application form are true and accurate.

## DECLARATION

We the above named organisation/ group/ project understand that by accepting a grant from GVS we agree to only use it for the purposes stated on this form.

<b>Applicant's name</b>	
<b>Role in organisation</b>	
<b>Date:</b>	

**Please return the completed application plus a copy of your governing document/constitution to: [enquiries@gvs.wales](mailto:enquiries@gvs.wales)**

**For GVS use only:**

**Reference:**

**Approved:**

**Amount Awarded**